

DD/S 69-5301

24 NOV 1969

Executive Registry
69-46957

MEMORANDUM FOR: Director of Central Intelligence

THROUGH : Deputy Director for Support

**SUBJECT : Nomination of Mr. Lawrence R. Houston
for the 16th Career Service Awards Program
of the National Civil Service League**

1. This memorandum submits for your signature a letter nominating Mr. Lawrence R. Houston for the subject award. The letter from Mr. Mortimer M. Caplin, President of the National Civil Service League, inviting you to submit nominations is attached.

2. The nominating document has been reviewed by Mr. Houston and concurred in by the Director of Security. The closing date for receipt of nominations is 26 November 1969.

3. It is recommended that you sign the letter to Mr. Caplin and the nominating document which is also attached.

/s/ Robert S. Wattles

**Robert S. Wattles
Director of Personnel**

Atts

Distribution:

O & 1 - Addressee

1 - DDCI

1 - ER

2 - DDS

1 - D/Pers

1 - DD/Pers/SP

1 - C/BSO

1 - FDC/BSO

OP/BSO/ [] jas (21 November 1969)

STATINTL

69-5302

Executive Registry

69-469519

28 NOV 1969

Mr. Mortimer M. Caplin, President
National Civil Service League
1028 Connecticut Avenue, N. W.
Washington, D. C. 20036

Dear Mort:

Thank you for your letter inviting me to submit nominations for the
16th Annual Career Service Awards of the National Civil Service League.

It is with extreme pleasure that I nominate Mr. Lawrence R.
Houston, our General Counsel. The enclosed papers reflect the great
responsibilities which Mr. Houston has carried throughout his Federal
career and the truly outstanding manner in which he has met the repeated
challenges. His contribution to me and my predecessors has been invaluable.

I recommend Mr. Houston without reservation as an individual who
personifies every attribute associated with distinguished service.

Sincerely,

/s/ Richard Helms

Richard Helms
Director

Originator: /s/Robert S. Wattles (on orig)
Director of Personnel

Concur:

R. L. Bannerman
Deputy Director
for Support

Enclosures

OP/BSO/[]jas (21 Nov 69)
Rewritten:ADD/S:JWC/ms (25 Nov 69)
Distribution:

- Orig - Adse
- 1 - Signing Official
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STATINTL

Approved For Release 2002/06/18 : CIA-RDP84-00313R000300010033-2

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM					
UNCLASSIFIED		CONFIDENTIAL		SECRET	
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	Deputy Director for Support 7 D 18, Headquarters	26 Nov	[Signature]		
2					
3	Director of Central Intelligence 7 E 12, Headquarters	12/1	[Signature]		
4					
5	Director of Personnel 5 E 56, Headquarters				
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks:					
<p>When the letter to Mr. Caplin and the nominating document have been signed by the Director, please return the entire package to the Office of Personnel for assembly and distribution. The letter and nominating papers will be hand-carried to the League.</p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO. 24 NOV 1985					
Director of Personnel 5 E 56, Headquarters					
UNCLASSIFIED		CONFIDENTIAL		SECRET	

Pls reattach to FDC/BSD copy
after DCI's signature .